**Banner - Subscribing to Banner Discussion Lists**

If you already have a Banner account and you need to add or delete Banner privileges, please fill out an electronic RFS form.

If you need to request a new Banner account, please click here.

Ellucian provides a forum for discussion for all Banner users with several product-specific listservs. If you subscribe to one of the listservs, you may post questions or answer someone else's question, and you may search the list archives to see if anyone else has asked the same question before. Ellucian will also occasionally post important announcements to the listserv.

The listservs are product-specific, so you need only subscribe to the lists that are of interest to you. The following lists are among those available:

- **badm**        Banner Admissions
- **bfinaid**     Banner Financial Aid
- **bgeneral**    Banner General (the General module, not general Banner questions)
- **bstudent**    Banner Student

To subscribe to any of these lists, send an email to listserv@ellucian.com. You do not need to fill in the subject. In the body of your message, use the following syntax:

```
subscribe <list name> <first name> <last name>
```

You may request multiple subscriptions in one e-mail message, but they do need to be listed on separate lines. For example, if Joan Doe wanted to subscribe to both the Admissions list and the Student list, she would send an e-mail with the following message:
subscribe badm Joan Doe
subscribe bstudent Joan Doe

You may search the Archives of the lists you are subscribed to by going to http://lists.ellucian.com. You will need to sign in and set up a listserv password. From the web site you will be able to search past postings to the listserv for problems which may be similar to yours. You may also add additional listserv subscriptions, unsubscribe from a list or change any information about your subscription via the web.