



## ROLLINS COLLEGE POLICY

Title: Fall 2020 Daily Wellness Screenings	Type	Temporary-Emergency
No: TMP 1007	Approval Date: 9-1-2020	
Responsible Office: VPAA/Provost; Wellness Center	Reviewed By: College Policy Committee, 9-1-2020; President's Cabinet, 9-1-2020; Approved By: President, 9-1-2020	
Next Review: 2025-2026	Revision No:	

### I. Purpose/Introduction/Rationale

As a safety practice intended to support the resumption of in-person on-campus activities for Fall 2020, and in alignment with the Centers for Disease Control (CDC) and other state and county guidance, Rollins is partnering with [#CampusClear](#) (*click link to learn more*), a self-screening application (app) for daily COVID-19 symptom screening.

The #CampusClear app is intended for all students, faculty, staff, and visitors who will be living, studying, visiting, working, or conducting business on-site at a College-owned or-leased property.

### III. Procedure or Application

All students, faculty, staff, and visitors **must** log-in to #CampusClear and complete the wellness screening each day they plan to be on campus. Screenings should be completed at home prior to arrival on campus. However, if screening cannot be completed before arriving on campus, it should be completed upon arrival.

Submission of the #CampusClear screening will produce one of two immediate responses for the users daily “wellness pass.”

1. **“CLEARED.”** User is cleared to be on campus for the day; or
2. **“NOT CLEARED.”** User is instructed to:
  - a. Stay home and not report to work or come to campus and is
  - b. Provided with additional guidance as noted below.
    - (i.) For students, contact the Wellness Center; for faculty and staff, notify their supervisor and the Office of Human Resources.
    - (ii.) Consider contacting their primary health care provider or a local health facility.
    - (iii.) Consider taking a COVID-19 test as soon as possible, within 36 hours.
    - (iv.) Self-quarantine while waiting for COVID-19 test results and/or symptoms to subside.

A green **“CLEARED”** Wellness Pass screen displayed on an individual’s mobile device will be required to gain access to certain spaces on campus. Students may also be asked to show their **“CLEARED”** Wellness Pass for attendance of face-to-face class meetings.

If employees are unable to complete the #CampusClear online check-in due to lack of access to a computer mobile/phone app, then the supervisor of each such employee will work with that employee to collect the symptom data from the employee via another method, for example, via a paper-based daily log.

If asked by a College official while on campus to display their daily Wellness Pass, all students, faculty or staff members, and visitors are required to show their Wellness Pass. Compliance with use of the #CampusClear app is expected for all members of the campus community. If needed, an employee’s supervisor, with the support of the Office of Human Resources, will intervene with a non-compliant employee. The Department of Campus Safety, and Offices of Community Standards and Responsibility or Dean of Students may be asked to intervene with a non-compliant student. The Department of Campus Safety may be asked to intervene with a non-compliant campus visitor. Failure to adhere to Rollins’ safety protocols may subject non-compliant individuals to corrective actions up to and including the possibility of dismissal.

Privacy and information security responses within the #CampusClear app, including symptom reporting, will be maintained in a secure database and may be accessed only for the limited purpose of mitigating the spread of Covid-19 within the Rollins community. Data gathered in the #CampusClear app may be used to help identify infection clusters, inform contact tracing and quarantine efforts, assist the Orange County Health Department in contact tracing, direct increased cleaning and disinfection on campus, and/or indicate follow up actions needed with individuals. The College will comply with standard College rules for viewing and disseminating personal information, and with the Family Educational Rights and Privacy Act (FERPA) and Health Insurance Portability and Accountability Act (HIPAA) privacy standards as applicable.

#### **IV. Related Policies**

*Not Applicable.*

#### **V. Appendices/Supplemental Materials**

*Not Applicable.*

#### **VI. Effective Date**

This policy is effective September 1, 2020, and supersedes all previously issued versions.

#### **VII. Rationale for Revision**

*Not Applicable.*