



ROLLINS COLLEGE POLICY

Title: CLA-Holt Fall 2020 Virtual Class Participation	Type	Temporary Emergency
No: TMP 1004	Approval Date: 7-23-2020	
Responsible Office: Appropriate Deans; Vice President for Academic Affairs Provost	Reviewed By: Deans and VPAA/Provost, 6-2-2020; CLA Curriculum Committee, 6-15-2020; CLA Executive Committee, 7-23-2020; President's Cabinet, 7-22-2020; Approved By: President, 7-22-2020	

I. Purpose/Introduction/Rationale

Rollins College is committed to supporting students in their academic pursuits. Recognizing that face-to-face instruction may not be possible for all students, the College plans to begin the 2020-2021 academic year in a hybrid instructional mode, encouraging in-person participation while supporting virtual, remote participation. While the College's protocols and safety precautions provide a cautious approach to support the well-being of our community, students will be allowed the option to attend the fall semester fully virtually (i.e., all courses would be completed through virtual synchronous learning). This policy pertains to students in the College of Liberal Arts (CLA) and Hamilton Holt School (Holt).

At this time, the College is waiving the CLA requirement to live on campus in the residence halls for those who wish to live off campus. In recognition of the loss of experience afforded through on-campus learning, CLA students not living on campus who elect to attend fully virtually will receive a grant of \$2,500 and Holt students will receive a grant of up to \$600, depending on enrolled credit hours. *Please Note: for students receiving need-based financial aid, Federal regulations may prevent a full \$2,500 grant and other aid may be affected by moving off campus.* The Financial Aid Office will review each request submitted and advise students of their grant awards and any changes to their aid package within three (3) business days via Rollins email. These grants are available only to students who submit requests by August 15, 2020; students submitting requests after this date are not eligible for the grant.

II. Procedure or Application

Students who plan to attend classes in person this fall, need take no further action. Students who begin the term in-person may shift to fully virtual instruction during the term by following the appropriate process provided below. Please refer to the housing policy for questions regarding termination of housing during the term.

Students will be considered for virtual learning under the following conditions.

- International Students.** International students residing outside the U.S. who, due to various travel restrictions, the suspension of U.S. embassy visa services, or well-being concerns, may not be able return to Rollins in the fall semester may participate in fall term classes virtually. To request virtual learning students must submit a [Remote Class Participation and Housing/Dining Cancellation Request](#) (click link to access) as soon as possible, and not later than August 15. Students should consult with the Office of International Student and Scholar Services (Jenifer Ruby, jruby@rollins.edu) to obtain advice on the process for maintaining or obtaining immigration status. The College Registrar will notify the student's faculty members after the Financial Aid Office reviews the student's financial status, and the Offices of Student and Family Care and International Student and Scholar Services confirm the student's request. International students whose travel or visa circumstances change during the term, may shift from virtual to in-person participation in consultation with the Office of International and Scholar Services.
- U.S. Students.** Domestic CLA or Holt students who are in vulnerable groups or have personal reasons in the context of the COVID-19 pandemic may participate in fall term classes virtually. Domestic students who begin the term, or transition during the term, to fully virtual may not shift to in-person participation during the term. To request virtual learning, students must submit a [Remote Class Participation and Housing/Dining Cancellation Request](#) (click link to access). Students planning to participate in the fall term fully virtual should submit their request before August 1, if possible, and not later than August 15. The College Registrar will notify the student's faculty members after the Financial Aid Office reviews the student's financial status, and the Office of Student and Family Care confirms the student's request.

III. Effective Date

This policy is effective July 23, 2020, and supersedes all previously issued versions.