



ROLLINS COLLEGE POLICY

Title: Serious and Contagious Illness	Type	Key Institutional
No: KI 1030	Approval Date: 4-17-2023	
Responsible Office: Academic Deans and VPAA Provost	Reviewed By: CLA Curriculum Committee, 3-7-2023; CLA Executive Committee, 3-23-2023; Crummer Faculty, 2-8-2023; College Policy Committee, 3-27-2023; President’s Cabinet, 4-17-2023 Approved By: President, 4-17-2023	
Next Review: 2027-2028	Revision No:	

I. Purpose/Introduction/Rationale

Rollins College is committed to supporting the wellbeing of its students, staff, and faculty, and providing a safe environment for all students and employees. The College aims to accommodate students who are infected with serious and contagious illnesses and advised by a medical professional to isolate or quarantine to prevent the spread of disease. This policy pertains to all students in the College of Liberal Arts (CLA), the Hamilton Holt School (Holt), and the Crummer Graduate School of Business (Crummer).

II. Definitions

For the purposes of this policy, “serious and contagious illness” refers to an infectious disease that is spread from person to person through casual contact or respiratory droplets, which may lead to life-threatening illness and impact the health of the campus community. These diseases include but are not limited to: tuberculosis (TB), mumps, measles or German measles (rubella), certain strains of hepatitis and meningitis, as well as any coronavirus, influenza, monkeypox, and chickenpox. Other potentially less serious infectious diseases, such as pneumonia and febrile illnesses will be addressed on a case by case basis.

III. Procedure or Application

CLA and Holt.

- Students who show symptoms or suspect that they may have a serious and contagious illness are encouraged to seek expert medical advice and treatment.
- If a student is diagnosed at the College’s Wellness Center and advised to isolate/quarantine (not attend class due to contagious disease), College officials will notify a student’s instructors about the need to miss class.
- Students who receive a diagnosis and advice to isolate/quarantine from an off-campus source must contact the Wellness Center with medical documentation to have instructors notified of a need for accommodation.
- For reasons of medical privacy, instructors shall not ask students to provide private health information (e.g., diagnosis or treatment plan) to verify student absences. Such records are protected under Health Insurance Portability and Accountability Act (HIPPA) privacy laws.
- Students who must miss in person class sessions due to a contagious disease and are advised to isolate or quarantine will not receive a grade penalty for those absences, in courses where attendance is counted towards the course grade.
- Students remain responsible for all assigned work in the course or instructor-approved alternatives.
- Instructors will work with students to make up course material missed through the absences. The means of accommodation will be determined by the instructor.
- The CLA/Holt Academic Honor Code will bind students to be truthful in reporting illness exposure and diagnosis. Falsifying information provided to a faculty or staff member is considered a violation of the College’s Academic Honor Code.

- Students who miss class for reasons other than isolation/quarantine will be held to the terms of the instructor's attendance and participation policy as stated in the course syllabus.
- Excessive absences from class due to isolation/quarantine or other reasons can result in the student being unable to meet all of the learning objectives for a course. In such cases, students will consult with the College's Office of Student and Family Care to explore options such as a medical leave, working with instructors on incomplete course contracts, or withdrawal from the course.

Crummer.

- Students who show symptoms or suspect that they may have a serious and contagious illness are encouraged to seek expert medical advice and treatment.
- If a student is diagnosed at the College's Wellness Center and advised to isolate/quarantine (not attend class due to contagious disease), College officials will notify the Crummer registrar and the student's instructors about the need to miss class in person.
- Students who receive notification of a diagnosis and the need to isolate/quarantine from an off-campus source must contact the Wellness Center with medical documentation to have instructors and Crummer registrar notified of a need for accommodation.
- Students who must miss in person class sessions due to a contagious disease and are advised to isolate or quarantine will not have their course grade negatively affected by their absence from class.
- Students remain responsible for all assigned work in the course or instructor-approved alternatives.
- Instructors will work with students to make up course material missed through the absences. The means of accommodation will be determined by the instructor.
- For reasons of medical privacy, instructors shall not request private health information (e.g., diagnosis or treatment plan) to verify student isolation/quarantine. Such records are protected under Health Insurance Portability and Accountability Act (HIPAA) privacy laws.
- The Crummer Academic Integrity policy will bind students to be truthful in reporting illness exposure and diagnosis. Falsifying information provided to a faculty or staff member is considered a violation of the Crummer Academic Integrity policy.
- Students who miss class for reasons other than isolation/quarantine will be held to the terms of the instructor's attendance and participation policy as stated in the course syllabus.
- Excessive absences from class due to isolation/quarantine or other reasons can result in the student being unable to meet all of the learning objectives for a course. In such cases, students will consult with the Crummer Student Success office to explore options such as a medical leave, an incomplete course contract, or withdrawal from the course.

IV. Effective Date

This policy is effective April 17, 2023, and supersedes all previously issued versions.

VII. Rationale for Revision

N/A.