

Grant Proposal Application Guidelines for Rollins Faculty

Critchfield and Ashforth Research, Individual Development, Course Development, and Cornell Research Grants

GENERAL INFORMATION

Critchfield and Ashforth Research, Individual Development, Course Development, and Cornell Research Grants are awarded on a competitive basis. The Professional Standards Committee will review only those proposals received by the published application deadlines. The committee will advise the Dean of Faculty to distribute funds in a manner that permits the support of as many projects as possible. Funds are limited and rationed (see below). It is anticipated that the results of research funded by these grants will lead to a publication (professional journal or book), a performance (music or theater), an exhibit (art), or the presentation of a paper at a national or regional professional meeting. Collaboration with students is permitted. Grants involving students will be given equal weighting with those involving only the faculty member.

Jack B. Critchfield Research Grants

These grants are awarded exclusively for research projects.

Ashforth Research Grants

These grants are awarded exclusively for study in the British Isles, with priority given to study in England. Ashforth Grants for study in Ireland are prohibited.

Individual Development and Course Development Grants

These grants are awarded for workshops, symposia, seminars, structured study projects, conferences, and the development of material for new courses.

Cornell Research Grants

Faculty do not formerly apply for a Cornell Research Grant separately from the application for an Individual Development or Course Development Grant. Cornell Research Grants are incorporated into the application process for Individual Development and Course Development Grants. The Dean of Faculty determines which grant awards from among the awards for Individual Development and Course Development grants will carry this designation.

OVERVIEW OF THE APPLICATION PROCESS

I. Review of Grant Proposals

Please remember that while your proposal will be reviewed in a spirit of collegiality, there is no discipline specific review. The Professional Standards Committee is composed of members of the general faculty. Your objectives must be well conceived, clearly stated, and written in a language that can be understood by a general audience.

In addition, proposals which support department activities should be accompanied by a statement from the department head or director, or from the appropriate dean. This statement is particularly important when supplies, space, and supporting personnel for the research project relate to departmental activities and budget support.

Applicants are encouraged to review the Grant Rubric that will be used to make decisions and allocate funds. The Rubric is available on the same website as the application forms.

II. Deadlines

- A. Faculty members planning sabbatical during the academic year following that of the application deadline are invited to submit grant proposals early to assist in sabbatical activity planning. The application deadline for early proposals is the last Friday of September.
- B. The deadline for faculty members not using the grant for a sabbatical period is the third Friday of January.

III. Submission of AFAR, Mid-Year Progress Report and/or Final Report

Grant applications will only be considered from faculty member who have filed their most recent AFAR with the Dean of Faculty's office.

Following the receipt of a Grant Award, recipients are required to file a report on his or her accomplishments with the Dean of the Faculty. (Mid-year Report is due on the first day of Spring semester; Final Report is due by August 15 of the year following receipt of the grant). We recognize that you may not have completed your work, but we want to know what progress you made or are in the process of making. A specific accounting of expenditures will be part of this report. Your application and report are considered to be matters of public record. If you do not wish either to be made public, explain why in the application.

Future funding for your research is contingent upon completion and transmission of a Mid-Year Progress Report and/or Final Report to the Dean of the Faculty using the form provided on this webpage.

APPLICATION GUIDELINES

I. Eligibility

- A. Full-time faculty with continuing contracts are eligible for Critchfield and Ashforth Research, Individual Development, Course Development, and Cornell Research Grants.
- B. Proposals will be judged on the completeness of the application, the quality of the project, the perceived value of the work, the likelihood that the applicant can and will complete the research, the faculty member's record of scholarship.
- C. The committee will not fund proposals that have the following characteristics:
 1. Lack clearly stated goals and methodology.
 2. Lack a clear, detailed budget and rationale for all requested funds.
 3. Applicant has received funding for three previous years for any of the grants named above.
- D. The committee will not review proposals:
 1. Submitted after the application deadline.
 2. With missing information, e.g., no vita, no budget, required number of copies.
 3. With budget exceeding \$5,000.
 4. From faculty members who have not submitted a Mid-Year Progress Report and/or Final Report on the outcomes of previous grant awards.
 5. From faculty members who have not submitted an AFAR for the previous year.
- E. All proposals deemed acceptable by the committee will be at least partially funded. If there is insufficient money to support fully all acceptable proposals, it will not necessarily be the case that each applicant will receive an equal percentage of the funds requested. Some proposals, for example, may receive 100 percent of what is requested, some at 75 percent and some at 50 percent. If full funding of all acceptable proposals is financially impossible, those meeting the following criteria will likely receive a higher percentage of requested funds.
 1. Proposals submitted by untenured or tenure-track faculty.
 2. Proposals submitted by faculty who will be on leave during the period of the grant.
 3. Proposals by faculty members who have not received more than one Critchfield, Ashforth, Individual, Course, or Cornell Research Grant within the past three years.
 4. Proposals that require full or a high level of funding.
 5. Proposals with exceptional merit.

II. Permitted Expenditures

Expenditures must be justified in terms of their relationship to the project. The budget parameters for current college rates for travel, the current minimum wage, and current status on faculty stipends is available from the Finance Department.

Additional funding parameters include:

- A. Funding for equipment or permanent items not available through operating funds. This does not include computing hardware. The equipment or items will revert to the College when the project is completed.
- B. Student assistants with compensation at the current minimum hourly wage up to a maximum of \$1600 during the summer and \$540 for one term during the academic year.
- C. Travel (automobile travel will be funded at the current indexed rate per mile).
- D. Costs associated with publication process.
- E. Further traditional research activities, including per diem for a maximum of 30 days, normally no more than \$100 per diem, if funds are available. Per Diem covers costs of housing, meals, and local travel.
- F. Grants may be funded for a maximum of \$5000, if the budget and number of proposals permits. The average award, however, has been approximately \$2000.

- G. Funding is awarded for research or development undertaken during the fiscal year (June-June) following the grant award decision.

III. Excluded Expenditures

- A. Faculty stipends
- B. Funding for conferences and meetings which can be supported by faculty travel grants.
- C. Per Diem expenses for longer than 30 days.
- D. Computer hardware.
- E. Travel for support staff.
- F. Support for travel or research expenses that are not clearly justified.
- G. Car rental expenses in excess of the per diem.
- H. Funding for student help beyond one semester.
- I. Faculty stipends.

GRANT APPLICATION FORM

Check the Grant Award you are seeking.

- Individual Development/Course Development Grant
 Critchfield Research Grant
 Ashforth Research Grant

Applicant Information:

Principal Researcher:	Susan Libby
Academic Rank:	Associate Professor
Department:	Art and Art History
Office Phone Number:	X2448
E-Mail Address:	slibby@rollins.edu

Grant Proposal:

Short Title of Grant Proposal:	French Abolitionist Imagery
Proposed Start Date:	May 7, 2008
Proposed End Date:	May 31, 2008

Description of Grant Proposal:

Objectives of grant proposal: Please list objectives that are clear, specific, concrete, and measurable.	Travel to libraries and archives in Paris to research abolitionist imagery (mostly prints) and primary texts from the time of the French Revolution to the reinstatement of slavery (1789-1802) to enable work culminating in a publication. Libraries include the Bibliothèque Nationale de France, in particular the Cabinet des Estampes (Print Collection), and the Archives Nationales. I will also consult archives in a private collection concerning the artist Marie Guillemine Benoist (1768-1826) whose painting "Portrait of a Negress" (1800) is believed to be an anti-slavery statement.
Describe how this project relates to your current expertise.	My area of expertise in scholarship is the visual culture of France in the Revolutionary and Napoleonic periods. More specifically, I have been working on issues of race and slavery in the art of this period. I have one publication in that area and have presented several conference papers (see CV).
Describe the relationship of this project to your long term professional goals.	There are several concrete goals associated with this project. In February 2009, I will co-chair a panel at the College Art Association called "Blacks and Blackness in the Visual Culture of the Long 19 th Century." Further research having to do with race will enhance my ability to judge submissions and offer feedback on paper drafts. My co-chair, Dr. Adrienne Childs, and I plan to co-edit an anthology based on our panel, proposed to Ashgate Press. (Dr. Childs is Curator in Residence at the David C. Driskell Center for the Study of the Visual Arts and Culture of African-Americans and the African Diaspora at the University of Maryland.) My research will appear as an essay in the anthology.
Describe why this project is important.	There has been nothing published to my knowledge on the visual rhetoric of French abolitionist imagery in this era. I believe that it's important because it examines the contradictions and complexities of French attitudes toward slavery, the slave trade, and colonialism in an era in

	<p>which the nation's motto was "liberty, equality, fraternity." It was not until the French government was able rhetorically to construct parallels between slaves and revolutionaries as representing one set of interests (republican) and colonists and royalists as representing other interests (monarchical) that slavery was outlawed in the colonies. The government was reluctant to do so for a long time because of the economic damage it feared would ensue if France gave up colonial slavery and England and Spain did not.</p> <p>It was during work on a recent publication that I became interested in the visual rhetoric of abolition in revolutionary France. The essay, "A man of nature, rescued by the wisdom and principles of the French nation': Race, Ideology, and the Return of the Everyday in Girodet's Portrait of Belley," in <u>Performing the Everyday: The Culture of Genre in the Eighteenth Century</u>, University of Delaware Press, 2007, concerns a portrait of a former slave in what is now Haiti. A part of my research involved analyzing arguments used by abolitionists and advocates of slavery, and the French government's rationale for abolition in 1794. I became interested in exploring the ways in which the abolitionist arguments were visualized in prints that circulated as a means of persuading the public to condemn slavery. Most abolitionist treatises described blacks as simple-minded savages in need of civilization that would take the form of an enlightened paternalism. As in texts, abolitionist imagery used scientifically-informed descriptors of race that would most likely have been construed as negative, or what we now call racist, and I wondered why this approach would be seen as a persuasive means of attracting sympathy for slaves. I came to believe that figuring blacks as "primitive" and uncivilized in both texts and images served to further the aims of the revolutionary government because these stereotypical tropes of blackness helped to construct the revolutionaries as rescuers of a "simple" people in need of liberty and thus would reinforce the revolutionaries' sense of their mission as liberators and opponents of tyranny. In the wake of the "Terror" (1793) in which the revolutionary government's own oppressive tactics involved sending thousands to the guillotine, this mission needed resurrecting. This research is to investigate this hypothesis, to examine an overlooked but significant body of visual culture, and to shed additional light on the subjects of French slavery and abolition.</p>
<p>Describe the expected outcome(s) for this project (publication, performance, exhibit, paper)</p>	<p>This research will culminate in an article or anthology essay (see above).</p>
<p>Describe the contribution this project will make to Rollins College.</p>	<p>It will enhance my ARH 250, European Art 1785-1914 course and could form the basis of a team-taught, interdisciplinary course on colonialism and/or slavery.</p>

Proposed Budget:

(Please review Permitted Expenditures section and provide as much detail as possible. Be specific about what costs will be incurred for travel, telephone, staff support, photocopying, etc. This budget will be for one year only).

<u>Item</u>	<u>Justification</u>	<u>Amount</u>
Equipment/Supplies		\$
Personnel Support		\$

Travel	Round trip Orlando-Paris (Orbitz and Kayak, 1/18/08)	\$ 900
Other	Per diem (23 days)	\$2300
TOTAL		\$3200

Previous Funding from Rollins College:

1. Have you received previous funding for a Critchfield/Ashforth Research, Individual Development, Course Development, or Cornell Research Grant?	YES	NO
<i>If yes, list all grants received:</i> 2006: Individual Development Grant 2005: FYRST Sabbatical Grant 2005: Critchfield 2004: Cornell 2003: Critchfield 1999: Critchfield		
2. Have you applied for other grants from Rollins this year?	YES	NO
<i>If yes, list all grants applied for, grants awarded, and amounts to be received:</i>		
3. Have you received any other grants or funding from Rollins during the previous five years?	YES	NO
<i>If yes, list all grants awarded and amounts received over the last five years:</i> 2007: Petters Faculty Internationalization Initiatives Grant (Morocco) 2006: Faculty Technology Development Grant		

Other Support for Current Proposal

1. Have you applied for or been granted any external or other internal sources of funding for this proposal?	YES	NO
<i>If yes, clearly identify all other requests which duplicate this proposal, indicating the periods and amounts of all support requested and/or received, along with the status of the support.</i>		
<i>If you are requesting funds for a second or third year of support for one project, attach a progress report.</i>		

Attach to this application:

Abbreviated Vita (3 pages maximum) listing all papers published and/or presented that are related to this project. If this is a new area for you, list your most recent publications/ presentations.

Department Approval Statement: Proposals requiring departmental approval (new course development, curriculum redesign, etc.) or support (supplies, space, supporting personnel, etc) should be accompanied by a statement from the department head, director, or appropriate dean that affirms support for the project. This statement is particularly important when the proposal involved the design of a new course or changes to the department's curriculum changes.

Research Review Board Approval: If the proposed research involves human subjects or vertebrates, a letter of approval from the requisite board should be attached to this grant application (IRB for human subjects or IACUC for vertebrates).

Signature of Principal Researcher _____

Date _____

Send this application electronically to the Dean of the Faculty. In addition, make 10 hard copies of your application, including 10 copies of your vita and deliver them to the Dean of the Faculty by the application due date.

GRANT AWARD REPORT FORM

Critchfield/ Ashforth Research Grants Individual Development/Course Development Grants and Cornell Research Grants

Grant recipients are required to file a report on his or her accomplishments with the Dean of the Faculty. Your application and report are considered to be matters of public record. If you do not wish either to be made public, explain why in the application. Future funding for your research is contingent on completion and transmission of a progress report to the Dean of the Faculty by the dates listed below. Please use this form for mid-year progress and final grant reports.

Due Dates:

Mid-Year Progress Reports: *First day of Spring Semester following receipt of the grant.*

Final Grant Reports: *First day of Fall Semester of the year following receipt of the grant*

Grant Type Awarded:	
Principal Researcher:	
Title of Project/Research:	
Starting Date:	
Completion Date:	
Original Description of Approved Research/Project:	
Progress to Date:	

Progress to Date:

We recognize that you may not have completed your work, but we want to know what progress you made or are making. Complete the sections below as applicable.

Teaching How has this grant impacted your teaching?	
Scholarship Please list all refereed journal articles, other print publications, electronic publications, artistic performances/presentations, presentations at national and local meetings or competitions, or media appearances/interviews that are connected with the results of this grant.	
Academic Community What do you believe is the major contribution to the academic community from your grant award?	
Service Please describe how activities or results of this grant have contributed to service to the community (specify Rollins College, local, or beyond)	

Budget Activity:

Approved Budget:	
Itemized List of Expenditures:	
Anticipated Expenses:	
Anticipated Balance:	

Signature of Principal Researcher _____

Date _____

Send this report electronically to the Dean of the Faculty.